

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

March 10, 2020 (Revision 1)

Hasler
Henry
Sibert
MacKnight
Patterson

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 3. APPROVAL OF MINUTES**
 - A. February 11, 2020 Annual Meeting
- 4. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Invoice Warrant Lists of February 18, 2020 (\$47,469.49), February 27, 2020 (\$85,238.13), March 10, 2020 (\$27,403.15), March 10, 2020 (Capital Improvements - \$10,274.00), March 10, 2020 (\$101,704.73), March 10, 2020 (ACH Transfer-\$60,139.34)
- 5. FINANCE DIRECTOR'S REPORT**
 - A. Authority Fund Statements and Budget Report – February 29, 2020
 - B. Investment Update
- 6. EXECUTIVE DIRECTOR'S REPORT**
 - A. Plant Superintendent's Operations Report – February 2020
 - B. Field Superintendent's Operations Report – February 2020
 - C. Realty Transfer I&I Inspection's Report – February 2020
 - D. Hiring of BASA Summer Employee for 2020 and Establish Pay Rate
 - E. 2019 State Ethics Forms (Statement of Financial Interests)
- 7. OPERATIONS DIRECTORS REPORT**
 - A. Sewer Tap –In-Reports – February 2020
 - B. Discharge Monitoring Report – January 2020

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8. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report – February 2020

9. FISCAL AND CONTRACTING MATTERS

- A. Consider a Proposal from KTA-Tater for the Condition Assessment of Three Equalization Tanks
- B. Authorize the Purchase of a 2020 F-250 Gas Crew Cab 4x4 Pickup Truck
- C. Consideration of Bids for Contract 2019-5 Center Avenue Sanitary Sewer Repair Project
- D. Alerus Service Provider Authorization Form Update
- E. Request to Close BNY Mellon Accounts No Longer Needed Post 2020 Bond Issue

10. OLD BUSINESS

- A. Review Results of Electricity Purchase utilizing Online Auction

11. NEW BUSINESS

- A. Andrew Miller - #3 and #5 Meadow Avenue Billing Request

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. ADJOURNMENT

14. EXECUTIVE SESSION – LEGAL MATTERS

NEXT MEETING: TUESDAY, April 14, 2020, 9:00 A.M.

BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA