

BUTLER AREA SEWER AUTHORITY
MINUTES OF THE JANUARY 8, 2020 SPECIAL MEETING

A special meeting of the Butler Area Sewer Authority (BASA) Board was held on Wednesday, January 8, 2020 at 2:00 PM at the Authority office located at 100 Litman Road, Butler, PA.

Authority Board Members Present:

- *Gerald S. Patterson, Jr., Chairman*
- *Cynthia S. McKnight, Vice Chairman*
- *Edgar E. Hassler, Jr., Assistant Secretary/Treasurer*

Authority Board Members Absent:

- *Kenneth L. Henry, Treasurer*
- *Paul F. Sybert, Secretary*

Staff, Consultants, and Guests Present:

- *Duane McKee, Executive Director*
- *John Schon, Operations Director*
- *Ronata Lavorini, Finance Director*
- *Michael Hnath, Authority Solicitor*
- *Jay Wenger, Susquehanna Group Advisors, Inc. (via conference call)*
- *Sean Garin, Dinsmore & Shohl, LLP (via conference call)*

1. EXECUTIVE SESSION -Personnel Matters

- *An Executive Session was held from 1:45 P.M. to 1:55 P.M. prior to the public meeting to discuss personnel matters.*
- *Mr. Patterson, Ms. McKnight, Mr. Hassler, Mr. Hnath, Mr. McKee and Ms. Lavorini were present during the Executive Session.*
- *A motion was made by Mr. Patterson and seconded by Ms. McKnight to adjourn the Executive Session at 1:55 PM. Motion approved 3-0.*

2. CALL TO ORDER

- *Mr. Patterson called the Special Meeting to order at 2:00 PM*
- *Mr. Patterson announced that an Executive Session was held prior to the Special Meeting to discuss personnel matters.*

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)

- *No Public Comment.*

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4. NEW BUSINESS

- A. Motion to accept the bid of **Robert W. Baird** to purchase the Authority's Sewer Revenue Bonds, Series of 2020; said winning bid meets the conditions precedent to the Authority's sale of refunding bonds set forth in the Board's Resolution No. 12-10-2019-01 adopted on December 10, 2019
- *After discussing the bond refinancing bid received from the on-line auction held at 1:00 P.M. today, a Motion was made by Ms. McKnight and seconded by Mr. Patterson to accept the bid of **Robert W. Baird** to purchase the Authority's Sewer Revenue Bonds, Series of 2020; subject to the conditions precedent to the Authority's sale of refunding bonds as set forth in the Board's Resolution No. 12-10-2019-01 adopted on December 10, 2019. Motion approved 3-0.*
- B. Motion to Approve the Authorization of the Good Faith Custodial Agreement with Bank of New York Mellon
- *A motion was made by Mr. Patterson and seconded by Mr. Hassler to authorize the execution of the Good Faith Custodial Agreement with Bank of New York Mellon. Motion approved 3-0.*

5. PUBLIC COMMENT – NON-AGENDA ITEMS (Time limit – 5 Minutes)

6. EXECUTIVE SESSION

- Held prior to the Special Meeting as noted previously.

7. ADJOURNMENT

- *A motion was made by Mr. Patterson and seconded by Ms. McKnight to adjourn the Special Meeting at 2:10 PM. Motion approved 3-0.*

Secretary

Date