

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

July 14, 2020

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID **878 5389 4599**, then Password **546532**. To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on July 14, 2020.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
 - A. June 9, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Application and Certification For Payment No. 1 (Final)- Contract 2019-05, Center Avenue Sanitary Sewer Repair Project \$71,686.80 (Bauer Excavating, Inc.)
 - B. Transfer of the Annual Excess Revenue Fund Deposits to the Bond Redemption and Improvements Fund
 - C. Invoice Warrant Lists: June 15, 2020 (\$79,678.57), June 23, 2020 (\$43,814.28), July 2, 2020 (\$66,800.08), July 14, 2020 (ACH Transfer- \$58,207.98), July 14, 2020 (\$596,746.99) and July 14, 2020 (Capital - \$104,946.80)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – June 30, 2020
 - B. Investment Update
 - C. Quarterly Accounts Receivable Summary – June 30, 2020
 - D. Quarterly Customer Account Audit Report – July 9, 2020
 - E. Review of the Annual Debt Service Reserve Fund Valuation
- 7. EXECUTIVE DIRECTOR’S REPORT**
 - A. Plant Superintendent’s Operations Report – June 2020
 - B. Field Superintendent’s Operations Report – June 2020
 - C. Realty Transfer I&I Inspection’s Report – June 2020

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| Hasler |
| Henry |
| Sybert |
| McKnight |
| Patterson |

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8. OPERATIONS DIRECTORS REPORT

- A. Sewer Tap-In Report – June 2020
- B. Discharge Monitoring Report – May 2020

9. CONSULTING ENGINEERS’ REPORTS

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report – June 2020

10. FISCAL AND CONTRACTING MATTERS

- A. Consider Award of Contract No. 2020-03 - Chemical Supply Contract for Bulk Pebble/Granular Quicklime
- B. Consider Award of Contract No. 2020-04 - Sewage Sludge Hauling and Disposal Services
- C. Bond Issue, Series of 2016 Requisition No. 23 – (\$144,396.22)

11. OLD BUSINESS

12. NEW BUSINESS

- A. Consider Approval of the Authority’s 2020-2021 Draft Operation Budget
- B. Tim Amerson Superintendent of Outside Operations, Recognition for 40 Years of Service

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. ADJOURNMENT

**NEXT MEETING: TUESDAY, AUGUST 11, 2020, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**