

**BUTLER AREA SEWER AUTHORITY  
REGULAR MEETING AGENDA  
Authority Office, 100 Litman Road, Butler, PA**

September 8, 2020

Hassler
Henry
Sybert
McKnight
Patterson

*Join the Meeting with Zoom Video Conference* go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID **838 8054 0293**, then Password **234608**. To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to [publiccomment@basapa.org](mailto:publiccomment@basapa.org). Public comments must be received prior to 8:30 a.m. on September 8, 2020.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
  - A. August 11, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
  - A. Invoice Warrant Lists: August 18, 2020 (\$31,707.95), August 18, 2020 (\$53,133.47), August 25, 2020 (\$55,561.52), September 8, 2020 (\$65,490), September 8, 2020 (ACH Transfer-\$57,549.98), September 8, 2020 (Capital- \$480)
- 6. FINANCE DIRECTOR’S REPORT**
  - A. Authority Fund Statements and Budget Report – August 31, 2020
  - B. Investment Update
  - C. Summary of the Semi-Annual Pension Committee Meeting – August 13, 2020
  - D. Consider Updated Pension Investment Policy Statement Adoption - August 6, 2020
- 7. EXECUTIVE DIRECTOR’S REPORT**
  - A. Plant Superintendent’s Operations Report – August 2020
  - B. Field Superintendent’s Operations Report – August 2020
  - C. Realty Transfer I&I Inspection’s Report – August 2020

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**8. OPERATIONS DIRECTORS REPORT**

- A. Sewer Tap-In Report – August 2020
- B. Discharge Monitoring Report – July 2020

**9. CONSULTING ENGINEERS' REPORTS**

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report – August 2020

**10. FISCAL AND CONTRACTING MATTERS**

- A. Consider Resolution No. 09-08-2020-01 re: Authorizing Necessary Actions for the 2020/ 2021 Bond Issues
- B. Financial Adviser, SGA, Inc., Bond Services Proposal re: 2020/2021 Bond Issue(s)
- C. Bond Counsel, Dinsmore & Shohl LLP, Legal Services Proposal re: 2020 /2021 Bond Issue(s)
- D. Authority Solicitor's Legal Services Proposal re: 2020/2021 Bond Issue(s)
- E. Maher Duessel CPAs, Engagement Letter Addendum re: 2020/2021 Bond Issue(s)
- F. BASA's Property/Casualty Insurance Renewal with Cincinnati Insurance & Mitchell Insurance
- G. Consider Approval of the Biennial OPEB (Other Post-Employment Benefits) Valuation Report by Mockenhaupt Benefits Group – August 1, 2019
- H. Consider Approval for Rhoades Law to Review and Amend both the 401(a) and 457(b) Plan Documents for Compliance in the amount of \$1,500.
- I. Butler Township Volunteer Fire District Donation - \$80.00
- J. 2020-2021 Sewer Rehabilitation Project Development and Funding

**11. OLD BUSINESS**

**12. NEW BUSINESS**

**13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**14. EXECUTIVE SESSION – Personnel and Property Matters**

**14. ADJOURNMENT**

**NEXT MEETING: TUESDAY, OCTOBER 13, 2020, 9:00 A.M.  
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**