

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

October 13, 2020

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID **857 5313 0291** , then Password **617274**. To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on October 13, 2020.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
 - A. September 8, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Contract 2020-1, Lime Dust Control Equipment Project, Change Order #1, No Cost Time Extension (Reno Bros., Inc.)
 - B. Periodic Estimate #1 – Contract 2020-1, Lime Dust Control Equipment Project, \$111,056.40 (Reno Bros., Inc.)
 - C. Invoice Warrant Lists: September 16, 2020 (\$107,254.59), September 23, 2020 (\$56,042.81), October 1, 2020 (\$43,454.65), October 13, 2020 (ACH Transfer- \$57,549.98), October 13, 2020 (\$73,778.77), October 13, 2020 (Capital- \$111,549.40)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – September 30, 2020
 - B. Investment Update
 - C. Quarterly Accounts Receivable Summary – September 30, 2020
 - D. Quarterly Customer Account Audit Report – October 7, 2020
- 7. EXECUTIVE DIRECTOR’S REPORT**
 - A. Plant Superintendent’s Operations Report – September 2020
 - B. Field Superintendent’s Operations Report – September 2020
 - C. Realty Transfer I&I Inspection’s Report – September 2020

Hassler
Henry
Sybert
McKnight
Patterson

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Patterson	McKnight	Sybert	Henry	Hassler
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8. OPERATIONS DIRECTORS REPORT

- A. Sewer Tap-In Report – September 2020
- B. Discharge Monitoring Report – August 2020

9. CONSULTING ENGINEERS’ REPORTS

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report – September 2020
- C. HRG Presentation – CAP Design Evaluation and Alternative Analysis

10. FISCAL AND CONTRACTING MATTERS

- A. Final Bond Pricing for Series A of 2020 and Closing Update – Jay Wenger of Susquehanna Group Advisors and Sean Garin of Dinsmore & Shohl
- B. Consider Award of 2020 – 2021 NHCOC Sewer Rehabilitation Contracts
- C. Consider Approving the Bank of New York Mellon Fee Schedule and Facsimile/ Email Authorization
- D. Consider Approving 36 Month Contract to Purchase Natural Gas with Snyder Brothers Inc.
- E. Consider Approval of Resolution No. 10-13-2020-01 as Prepared by Rhoades Law Amending the 401(a) Pension Plan
- F. Consider Approval of Resolution No. 10-13-2020-02 as Prepared by Rhoades Law Amending the 457(b) Pension Plan (Alerus)
- G. Bond Issue, Series of 2016 Requisition No. 24 – (\$112,029.40)

11. OLD BUSINESS

12. NEW BUSINESS

- A. Updates to the Revised Rules and Regulations
- B. Motion to Approve the Consulting Engineers Annual Report for 2020-2021 Fiscal Budget Year

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. EXECUTIVE SESSION – Personnel and Property Matters

14. ADJOURNMENT

NEXT MEETING: TUESDAY, NOVEMBER 10, 2020, 9:00 A.M.

BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA