

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

November 10, 2020 (Rev. 1)

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID **778-183-1229**, then Password **376804**. To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on November 10, 2020.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
 - A. October 13, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Periodic Estimate #2 – Contract 2020-1, Lime Dust Control Equipment Project, \$28,608.30 (Reno Bros., Inc.)
 - B. Invoice Warrant Lists: October 21, 2020 (\$210,667.74), October 29, 2020 (\$29,269.73), November 10, 2020 (\$1,247,336.62), November 10, 2020 (ACH Transfer- \$61,178.44), November 10, 2020 (Capital- \$44,093.30)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – October 31, 2020
 - B. Investment Update
 - C. Presentation of the Audited Financial Statements and Related Reports for the Years Ended July 31, 2020 and 2019
- 7. EXECUTIVE DIRECTOR’S REPORT**
 - A. Plant Superintendent’s Operations Report – October 2020
 - B. Field Superintendent’s Operations Report – October 2020
 - C. Realty Transfer I&I Inspection’s Report – October 2020

Hassler
Henry
Sybert
McKnight
Patterson

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8. OPERATIONS DIRECTORS REPORT

- A. Sewer Tap-In Report – October 2020
- B. Discharge Monitoring Report – September 2020

9. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Inflow and Infiltration Reduction Memo

10. FISCAL AND CONTRACTING MATTERS

- A. Consider Award of Professional Environmental Lab Services to Environmental Services Laboratory, 2 Year Contract in the Amount of \$65,387.00 per Year

11. OLD BUSINESS

- A. Consider Approving Resolution No. 11-10-20-01, Updating the Rules and Regulations

12. NEW BUSINESS

- A. Consider Approving License Agreements for 107 Morton Avenue, James P. Kelly and 103 Morton Avenue, Jeffrey and Linda Oesterling
- B. 142 North Monroe Street, Brent Hilderbrand - Sewer Bill Adjustment Request
- C. Consider Approving BASA Employee Anti-Fraud Policy
- D. Authorize Staff to Advertise the On-Line Auction of Surplus Vehicles and Equipment with Municibid
- E. BASA's Fat, Oil and Grease Survey for Non-Residential Establishments
- F. Consider Approving Resolution No. 11-10-2020-02 Amending Local Limits in Chapter 400 Industrial Sewer Use Regulations
- G. Consider Approving Resolution No. 11-10-2020-03 re Authorized Employees to Sign Pretreatment Reports
- H. Consider Approving Resolution No. 11-10-2020-04 re Authorized Employees to Sign NPDES Permit Documents

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. EXECUTIVE SESSION – PERSONNEL MATTERS

15. ADJOURNMENT

NEXT MEETING: TUESDAY, DECEMBER 8, 2020, 9:00 A.M.

BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA