

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

December 8, 2020

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID 898 1949 1046, then Password 339611 . To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on December 7, 2020.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
 - A. November 10, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Change Order #2 - Contract 2020-1. Lime Dust Control Equipment Project, \$6,873.12 (Reno Bros., Inc.)
 - B. Periodic Estimate #3 – Contract 2020-1, Lime Dust Control Equipment Project, \$7,668.81 (Reno Bros., Inc.)
 - C. Periodic Estimate #4 – Contract 2020-1, Lime Dust Control Equipment Project, \$16,372.61 (Reno Bros., Inc.)
 - D. Invoice Warrant Lists: November 17, 2020 (\$136,628.59), November 24, 2020 (\$25,385.29), December 8, 2020 (\$32,590.88), December 8, 2020 (ACH Transfer- will be provide at the meeting), December 8, 2020 (Capital- \$40,827.10)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – November 30, 2020
 - B. Investment Update
- 7. EXECUTIVE DIRECTOR’S REPORT**
 - A. Plant Superintendent’s Operations Report – November 2020
 - B. Field Superintendent’s Operations Report – November 2020
 - C. Realty Transfer I&I Inspection’s Report – November 2020

Hasler
Henry
Sybert
McKnight
Patterson

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Patterson
McKnight
Sybert
Henry
Hassler

8. OPERATIONS DIRECTORS REPORT

- A. Sewer Tap-In Report – November 2020
- B. Discharge Monitoring Report – October 2020

9. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – November 2020

10. FISCAL AND CONTRACTING MATTERS

- A. Consider Award of Professional Lab Services to Environmental Services Laboratory, 2 Year Contract in the Amount of \$65,387.00 per Year
- B. Consider Award of Professional Engineering Services for CAP Pump Station Upgrades- The Fischer Heights, Brewster Booster, Brewster (FBB) and Greenwood, Benbrook, Bryson (GBB) in the Not to Exceed Amount of \$683,400.
- C. Consider Non-Union Staff's Wages

11. OLD BUSINESS

12. NEW BUSINESS

- A. Establish Board Meeting Dates for 2021 (Zoomvideo Conference Meetings)
- B. Authorize Advertisement of 2021 Board Meeting Dates
- C. Certification for Workplace Safety Committee for 2021
- D. Consider Renewal of Butler Community Development Corporation (CDC)- 2021 Membership
- E. Consider Renewal of Pennsylvania Municipal League (PELRAS) 2021 Membership

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. EXECUTIVE SESSION – PERSONNEL MATTERS

15. ADJOURNMENT

**NEXT MEETING: TUESDAY, JANUARY 12, 2021, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**