

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

January 12, 2021

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID, **890 7065 5026** then Password **820891**. To encourage social distancing, the BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on January 12, 2021.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 4. APPROVAL OF MINUTES**
 - A. December 8, 2020 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Annual Renewal of Tyler Technologies, MUNIS Accounting Software \$27,481.55
 - B. Invoice Warrant Lists: December 10, 2020 (ACH Transfer \$59,143.55), December 16, 2020 (\$89,211.30), December 29, 2020 (\$78,545.42), January 12, 2021 (\$58,393.57), January 12, 2021 (ACH Transfer - \$59,143.55), January 12, 2021 (Capital - \$13,597.00)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – December 31, 2020
 - B. Investment Update
 - C. Quarterly Accounts Receivable Summary – December 31,2020
 - D. Quarterly Customer Account Audit Report – January 7, 2021
- 7. EXECUTIVE DIRECTOR’S REPORT**
 - A. Plant Superintendent’s Operations Report – December 2020
 - B. Field Superintendent’s Operations Report – December 2020
 - C. Realty Transfer I&I Inspection’s Report – December 2020

Patterson	McKnight	Sybert	Hassler
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8. OPERATIONS REPORT

- A. Sewer Tap-In Report – December 2020
- B. Discharge Monitoring Report – November 2020

9. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – December 2020

10. FISCAL AND CONTRACTING MATTERS

- A. Discuss Refinancing the 2016 Sewer Revenue Bond, as Well as Possible New Money Bond Issue in 2021
- B. Consider Approving North Hills Council of Governments 2021 Associated Membership Dues of \$1,000
- C. Consider Approving DEP Technologies Service Contract, 60 hours for \$5,940
- D. Consider Approving Hatch Proposal for Bidding Phase of the Sludge Thickener Building, \$9,500
- E. Request Authorization to Advertise the Sludge Thickener Building Improvement Project with the Estimated Construction Cost of \$571,400
- F. Bond Issue, Series of 2016 Requisition No. 25 (\$82,831.40)
- G. BASA Flexible Spending Account – Daveic COVID-19 FSA Election Form

11. OLD BUSINESS

- A. Results from On-Line Auction of Surplus Vehicles and Equipment with Municibid

12. NEW BUSINESS

- A. Authorize the Executive Director to Sign all Paperwork Necessary to Purchase and Transfer Vehicles Sold
- B. Consider Resolution No. 01-12-2021-1, North Hills Council of Governments Mutual Aid Resolution
- C. Consider Resolution No. 01-12-2021-2- Records Disposition

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. ADJOURNMENT

**NEXT MEETING: TUESDAY, FEBRUARY 9, 2021, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**