

BUTLER AREA SEWER AUTHORITY
ANNUAL MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

FEBRUARY 9, 2021

Patterson
McKnight
Sybert
Hassler
Calvert

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID, **870 6826 4836** then Password **705284**. BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on February 9, 2021.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)

4. ELECTION OF OFFICERS

Prior Year Board Officers: Gerald S. Patterson, Jr., Chairman
Cynthia S. McKnight, Vice Chairman
Paul F. Sybert, Secretary
Edgar E. Hassler, Jr., Assistant Secretary/Treasurer
Lance R. Calvert (New Board Member January 2021)

5. APPOINTMENT OF SOLICITOR (Prior Year: Dillon McCandless King Coulter & Graham)

6. APPOINTMENT OF CONSULTING ENGINEER (Prior Year: Hatch Engineers)

7. APPOINTMENT OF AUDITOR (Prior Year: Maher Duessel)

8. APPOINTMENT OF INSURANCE CONSULTANT (Prior Year: Bailey Raabe & Associates)

9. APPOINTMENT OF FINANCIAL ADVISOR (Prior Year: Susquehanna Group Advisors, Inc.)

10. APPROVAL OF MINUTES

A. January 12, 2021 Regular Meeting

11. APPROVAL OF WARRANTS/OTHER PAYMENTS

A. Invoice Warrant Lists of January 19, 2021 (\$84,594.28), January 28, 2021 (\$114,500.22),
February 9, 2021 (\$60,797.67), February 9, 2021 (Capital - \$508.00), February 9, 2021
(\$55,528.69)

12. FINANCE DIRECTOR'S REPORT

A. Authority Fund Statements and Budget Report – January 31, 2021
B. Update on Investments

13. OPERATIONS REPORTS

A. Plant Superintendent's Operations Report – January 2021
B. Field Superintendent's Operation Report – January 2021
C. Realty Transfer I&I Inspections Report – January 2021
D. Sewer Tap-In Report – January 2021
E. Discharge Monitoring Report – December 2020

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14. CONSULTING ENGINEER REPORTS

- A. Authority Engineers Report
- B. CAP Update – HRG’s Progress Report- January 2021

15. FISCAL AND CONTRACTUAL MATTERS

- A. Update on Refinancing the 2016 Sewer Revenue Bond and Consider Approval of SGA Agreement
- B. Consider Approving PennPrime Workers’ Compensation Coverage Renewal
- C. Consider Approving the First Amendment to AK Steel MOU Regarding Billing Terms and Certain Other Matters.
- D. Consider a Proposal from KTA-Tater for the Condition Assessment of Deshon and Monroe Street Equalization Tanks
- E. Authorization to Update and Execute New Signature Cards

16. OLD BUSINESS

- A. 142 North Monroe Street, Brent Hilderbrand - Sewer Bill Adjustment Request

17. NEW BUSINESS

- A. Re-institute Water Shut-Off Policy Due to Non-payment
- B. Consider Approving Resolution No. 02-09-2021-1, Schedule of Fees

18. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

19. ADJOURNMENT

**NEXT MEETING: TUESDAY, MARCH 9, 2021, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**