

BUTLER AREA SEWER AUTHORITY
ANNUAL MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

FEBRUARY 9, 2021

Join the Meeting with Zoom Video Conference go to <https://zoom.us/> click on Join a Meeting, then enter Meeting ID, **870 6826 4836** then Password **705284**. BASA Board will hold their meeting virtually via Zoom Video Conferencing. Public Comment can be addressed during the meeting by logging onto the Zoom Video Conference or emailing to publiccomment@basapa.org. Public comments must be received prior to 8:30 a.m. on February 9, 2021.

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)

4. ELECTION OF OFFICERS

Prior Year Board Officers: Gerald S. Patterson, Jr., Chairman
Cynthia S. McKnight, Vice Chairman
Paul F. Sybert, Secretary
Edgar E. Hassler, Jr., Assistant Secretary/Treasurer
Lance R. Calvert (New Board Member January 2021)

5. APPOINTMENT OF SOLICITOR (Prior Year: Dillon McCandless King Coulter & Graham)

6. APPOINTMENT OF CONSULTING ENGINEER (Prior Year: Hatch Engineers)

7. APPOINTMENT OF AUDITOR (Prior Year: Maher Duessel)

8. APPOINTMENT OF INSURANCE CONSULTANT (Prior Year: Bailey Raabe & Associates)

9. APPOINTMENT OF FINANCIAL ADVISOR (Prior Year: Susquehanna Group Advisors, Inc.)

10. APPROVAL OF MINUTES

A. January 12, 2021 Regular Meeting

11. APPROVAL OF WARRANTS/OTHER PAYMENTS

A. Invoice Warrant Lists of January 19, 2021 (\$84,594.28), January 28, 2021 (\$114,500.22), February 9, 2021 (\$60,797.67), February 9, 2021 (Capital - \$508.00), February 9, 2021 (to be provided prior to meeting)

12. FINANCE DIRECTOR'S REPORT

A. Authority Fund Statements and Budget Report – January 31, 2021
B. Update on Investments

13. OPERATIONS REPORTS

A. Plant Superintendent's Operations Report – January 2021
B. Field Superintendent's Operation Report – January 2021
C. Realty Transfer I&I Inspections Report – January 2021
D. Sewer Tap-In Report – January 2021
E. Discharge Monitoring Report – December 2020

Patterson
McKnight
Sybert
Hassler
Calvert

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Calvert
Hassler
Sybert
McKnight
Patterson

14. CONSULTING ENGINEER REPORTS

- A. Authority Engineers Report
- B. CAP Update – HRG’s Progress Report- January 2021

15. FISCAL AND CONTRACTUAL MATTERS

- A. Update on Refinancing the 2016 Sewer Revenue Bond and Consider Approval of SGA Agreement
- B. Consider Approving PennPrime Workers’ Compensation Coverage Renewal
- C. Consider Approving the First Amendment to AK Steel MOU Regarding Billing Terms and Certain Other Matters.
- D. Consider a Proposal from KTA-Tater for the Condition Assessment of Deshon and Monroe Street Equalization Tanks
- E. Authorization to Update and Execute New Signature Cards

16. OLD BUSINESS

- A. 142 North Monroe Street, Brent Hilderbrand - Sewer Bill Adjustment Request

17. NEW BUSINESS

- A. Re-institute Water Shut-Off Policy Due to Non-payment
- B. Consider Approving Resolution No. 02-09-2021-1, Schedule of Fees

18. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

19. ADJOURNMENT

NEXT MEETING: TUESDAY, MARCH 9, 2021, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001