

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

**DECEMBER 14, 2021**

Patterson
Sybert
Goepfert
Calvert
Braden

1. **EXECUTIVE SESSION** – Legal and Personnel Matters (8:00 AM-9:00 AM)
2. **CALL TO ORDER**
3. **PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
4. **APPROVAL OF MINUTES**
  - A. November 9, 2021 Regular Meeting
5. **APPROVAL OF WARRANTS/OTHER PAYMENTS**
  - A. Authorize Payment to DRV Inc, 230V 3HP Duplex VFD Panel- COSTARS Contract #016-034 (\$16,500)
  - B. Change Order # 1 -Contract 2020-02, Sludge Thickener Upgrade Project, No Cost for Time Extension of 137 days, (Ray Showman Jr. Ecavating, Inc.)
  - C. Invoice Warrant Lists: November 10, 2021 (ACH - \$54,172.64), November 16, 2021 (\$82,125.43), November 23, 2021 (\$50,983.70), December 2, 2021 (\$36,565.75), December 14, 2021 (\$40,080.25), and December 14, 2021 (Capital - \$13,154.30)
6. **FINANCE DIRECTOR’S REPORT**
  - A. Authority Fund Statements and Budget Report – November 30, 2021
  - B. Investment Update
7. **OPERATIONS REPORTS**
  - A. Plant Superintendent’s Operations Report – November 2021
  - B. Field Superintendent’s Operations Report – November 2021
  - C. Realty Transfer I&I Inspection’s Report – November 2021
  - D. Sewer Tap-In Report – November 2021
  - E. Discharge Monitoring Report – October 2021
8. **CONSULTING ENGINEERS’ REPORTS**
  - A. Authority Consulting Engineer’s Monthly Report
  - B. CAP Update – HRG Progress Report - November 2021

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**9. FISCAL AND CONTRACTING MATTERS**

- A. Consider Awarding Professional Engineering Services to Hatch Engineering for Hansen Avenue/Whitestown Road Area Sewer Study
- B. Consider Award of Engineering Services to GAI and PennDOT for the Relocation of Approximately 1,400 L.F. of Gravity Sewer on SR0068
- C. Consider Accepting the 2013 Arbitrage Rebate Calculation by Maher Duessel CPAs
- D. Consider Accepting the 2016 Arbitrage Rebate Calculation by Maher Duessel CPAs
- E. Consider Non-Union Wages for 2022

**10. OLD BUSINESS**

- A. Update on Borrowing New Money to Fund the 2019 Corrective Action Plan, Susquehanna Group Advisor, Inc, Jay Wenger (via videoconference)
- B. AQUA's Interest in Acquiring the Assets of Butler Area Sewer Authority, Krista D. Weeks
- C. Consider Approving the PA American Water (PAWC) Confidentiality Agreement
- D. Consider Hiring Professional Consultants to Evaluate any Third Party's Offer to Purchase BASA's Assets

**11. NEW BUSINESS**

- A. Establish Board Meeting Dates for 2022
- B. Authorize Advertisement of 2022 Board Meeting Dates
- C. Renewal of L&I's Certification for Workplace Safety Committee Effective Date December 31, 2021
- D. Consider Renewal of Pennsylvania Municipal League (PELRAS) 2022 Membership
- E. Consider Renewal of Butler County Chamber and Community Development Corporation (CDC) – 2022 Membership
- F. Consider Resolution No. 12-14-2021-1 Records Disposition

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**NEXT MEETING: TUESDAY, JANUARY 11, 2022, 9:00 A.M.**

**BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**