

**BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA**

JANUARY 11, 2022

Vero
Sybert
Goepfert
Calvert
Braden

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT: AGENDA ITEMS** (Time Limit – 5 Minutes)
- 3. APPROVAL OF MINUTES**
 - A. December 14, 2021 Regular Meeting
- 4. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Change Order # 1 - Contract 2020-06, Sludge Thickener Upgrade Project, Time Extension of 137 days, (Bronder Electrical Services), \$4,846.27.
 - B. Invoice Warrant Lists: December 15, 2021 (ACH - \$54,132.74), December 21, 2021 (\$342,692.84), December 21, 2021 (Capital - \$225,000), December 30, 2021 (\$23,842.11), January 11, 2022 (\$32,369.63) and January 11, 2022 (Capital - 12,906.16)
- 5. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – December 31, 2021
 - B. Investment Update
 - C. Quarterly Accounts Receivable Summary – December 31, 2021
- 6. OPERATIONS REPORTS**
 - A. Plant Superintendent’s Operations Report – December 2021
 - B. Field Superintendent’s Operations Report – December 2021
 - C. Realty Transfer I&I Inspection’s Report – December 2021
 - D. Sewer Tap–In Report – December 2021
 - E. Discharge Monitoring Report – November 2021
- 7. CONSULTING ENGINEERS’ REPORTS**
 - A. Authority Consulting Engineer’s Monthly Report
 - B. CAP Update – HRG Progress Report - December 2021

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8. FISCAL AND CONTRACTING MATTERS

- A. Consider Approving North Hills Council of Governments 2022 Associated Membership Dues of \$1,000
- B. Annual Renewal of Tyler Technologies MUNIS Accounting Software \$28,306

9. OLD BUSINESS

10. NEW BUSINESS

- A. Authorize the Executive Director to Sign all Paperwork Necessary to Purchase and Transfer Vehicles Sold
- B. Request Authorization to Advertise the On-Line Auction of Surplus Vehicles and Equipment with Municibid
- C. Consider Approving the Low Income Household Water Assistance Program (LIHWAP) Vendor Agreement

11. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

12. ADJOURNMENT

**NEXT MEETING: TUESDAY, FEBRUARY 8, 2022, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA**