

BUTLER AREA SEWER AUTHORITY
ANNUAL MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

FEBRUARY 8, 2022

Verro
Sybert
Goepfert
Calvert
Braden

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)**
- 4. ELECTION OF OFFICERS**

Prior Year Board Officers: Gerald S. Patterson, Jr., Chairman (retired December 31, 2021)
Paul F. Sybert, Vice Chairman
Lance R. Calvert, Secretary
Maverik W. Goepfert, Treasurer
Steven C. Braden, Assistant Secretary/Treasurer
Fred M. Vero (New Board Member-January 2022)
- 5. APPOINTMENT OF SOLICITOR** (Prior Year: Dillon McCandless King Coulter & Graham)
- 6. APPOINTMENT OF CONSULTING ENGINEER** (Prior Year: Hatch)
- 7. APPOINTMENT OF AUDITOR** (Prior Year: Maher Duessel)
- 8. APPOINTMENT OF INSURANCE CONSULTANT** (Prior Year: Bailey Raabe & Associates)
- 9. APPOINTMENT OF FINANCIAL ADVISOR** (Prior Year: Jay Wenger, SAG)
- 10. APPROVAL OF MINUTES**
 - A. January 11, 2022 Regular Meeting
- 11. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Periodic Estimate No.1, Contract No. 2020-02, Sludge Thickener Upgrade, \$18,284.98 (Ray Showman Jr. Excavating, Inc.)
 - B. Invoice Warrant Lists of January 12, 2022 (ACH - \$54,132.74), January 18, 2022 (\$97,847.02), January 27, 2022 (\$35,799.85), February 8, 2022 (Capital - \$17,033.37), February 8, 2022 (\$49,856.25)
- 12. FINANCE DIRECTOR'S REPORT**
 - A. Authority Fund Statements and Budget Report – January 31, 2022
 - B. Update on Investments
- 13. OPERATIONS REPORTS**
 - A. Plant Superintendent's Operations Report – January 2022
 - B. Field Superintendent's Operation Report – January 2022
 - C. Realty Transfer I&I Inspections Report – January 2022
 - D. Sewer Tap-In Report – January 2022
 - E. Discharge Monitoring Report – December 2021

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14. CONSULTING ENGINEER REPORTS

- A. Authority Engineers Report
- B. CAP Update – HRG’s Progress Report- January 2022

15. FISCAL AND CONTRACTUAL MATTERS

- A. Authorization to Update and Execute New Signature Cards
- B. Request Authorization to Advertise the Bid of the Rock Lock Pump Station Improvements, Contract 2021-03, with the Estimated Cost of \$160,000.

16. OLD BUSINESS

17. NEW BUSINESS

- A. Consider Approving Resolution No. 02-08-2022-1, Schedule of Fees

18. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

19. ADJOURNMENT

**NEXT MEETING: TUESDAY, MARCH 8, 2022, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**