

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

July 12, 2022

Braden
Calvert
Goepfert
Vero
Sybert

- 1. EXECUTIVE SESSION** (8:00 a.m. 9:00 a.m.)
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit -5 minutes)**
- 4. ANNOUNCEMENT OF EXECUTIVE SESSIONS**
 - A. Members of the Board and staff met in executive session June 15, 2022, from 4:00 p.m. to roughly 7:00 p.m., with special counsel to discuss the potential sale of the Authority
 - B. The Board, staff members, and Solicitor met in executive session June 22, 2022, from 5:00 p.m. to roughly 8:00 p.m., with special counsel to discuss the potential sale of the Authority
 - C. An executive session is being scheduled for July 11, 2022, the attending members and times are unknown at the time of agenda publication
- 5. APPROVAL OF MINUTES**
 - A. June 14, 2022 Regular Meeting
- 6. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Change Order No. 2, Contract No. 2020-06, Sludge Thickener Upgrade Project, Add Wire Level Transducer, \$3,077.86 (Bronder Technical Services, Inc.)
 - B. Periodic Estimate No. 5, Contract No. 2020-06, Sludge Thickener Upgrade, \$12,488.40 (Bronder Technical Services, Inc.)
 - C. Periodic Estimate No. 5, Contract No. 2020-02, Sludge Thickener Upgrade, \$170,726.98 (Ray Showman Jr. Excavating, Inc.)
 - D. Periodic Estimate No. 2, North Hills COG 2021-2022, Cupps Area Manhole Rehabilitation & Open Cut Repairs, \$132,683.95 (State Pipe Services, Inc.)
 - E. Transfer of the Annual Excess Revenue Fund Deposits to the Bond Redemption and Improvements Fund in the amount of \$812,350.00
 - F. Change Order No. 3, Contract No. 2020-02, Sludge Thickener Upgrade Project, Safety Railing & Water Line Relocation, \$3,500.00 (Ray Showman Jr. Excavating, Inc.)
 - G. Invoice Warrant Lists of June 14, 2022 (ACH \$54,479.87), June 21, 2022 (\$69,134.04), June 29, 2022 (\$53,479.48), July 12, 2022 (\$965,137.07), July 12, 2022 (Capital - \$294,628.78)
- 7. FINANCE DIRECTOR'S REPORT**
 - A. Authority Fund Statements and Budget Report – June 30, 2022
 - B. Update on Investments
 - C. Quarterly Accounts Receivable Summary – June 30, 2022
 - D. Review of the Annual Debt Service Reserve Fund Valuation

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8. OPERATIONS REPORTS

- A. Plant Superintendent's Operations Report – June 2022
- B. Field Superintendent's Operations Report – June 2022
- C. Realty Transfer I&I Inspections Report – June 2022
- D. Engineering Services Report – June 2022
- E. Sewer Tap-In Report – June 2022
- F. Discharge Monitoring Report – May 2022

9. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report- June 2022

10. FISCAL AND CONTRACTUAL MATTERS

- A. Consider Approving the Purchase of Primary Clarifier Parts, \$59,976, Costars #016-109
- B. Consider Approving the Replacement of the Drive Through Window Glass, Boulevard Glass & Metal Co., \$16,350
- C. Consider Awarding the two-year Bulk Pebble/Granular Quicklime, Contract No. 2022-2 to Graymont, Inc. in the amount of \$205 and \$225 per ton per year, respectively
- D. Approve Increasing the 2022 Hourly Wage from \$14 to \$17 per Hour for Summer Employment Effective June 14, 2022
- E. Bond Redemption & Improvement Fund – Requisition No. 10 (\$634,894.05)
- F. Consider Approving an Updated Engagement Letter from Maher Duessel CPAs
- G. Consider Approving PR Firm Ceisler Media & Issue Advocacy, Monthly Retainer \$9,500 for a minimum of Three Months

11. OLD BUSINESS

- A. Consider Approving the Authority's 2022-2023 Second Preliminary Draft Operation Budget as Final
- B. Discussion regarding potential sale of system to PAWC

12. NEW BUSINESS

- A. Consider Approving Resolution No. 07-12-2022-1, Schedule of Fees
- B. Consider Approving Shooting Range Agreement with the City of Butler and Butler County Community College
- C. Employee Promotion

13. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

14. ADJOURNMENT

NEXT MEETING: TUESDAY, AUGUST 9, 2022, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001