

BUTLER AREA SEWER AUTHORITY
MINUTES OF THE JUNE 14, 2022 REGULAR MEETING

The regular meeting of the Butler Area Sewer Authority (BASA) Board was held on Tuesday, June 14, 2022 at 9:00 a.m. at the Authority office located at 100 Litman Road, Butler, PA.

Authority Board Members Present:

- *Paul F. Sybert, Chairman*
- *Fred M. Vero, Vice Chairman*
- *Mavrik W. Goepfert, Treasurer*
- *Lance R. Calvert, Secretary*
- *Steven C. Braden, Assistant Secretary and Treasure*

Staff, Consultants and Guests Present:

- *Duane McKee, Executive Director*
- *Ronata Lavorini, Finance Director*
- *Evan Oswald, Superintendent of Engineering Services*
- *Virginia Ferderber, Collections and Payables Coordinator*
- *Michael Hnath, Dillon McCandless King Coulter & Graham - Authority Solicitor (via video conference)*
- *Collin Lampark, Hatch - Consulting Engineer*
- *Ryan Hayes, Pennsylvania American Water Company (PAWC)*
- *Sam Zurzolo, Butler Township*
- *Larry W. Christy, City of Butler*
- *Logan Turk, NextEra Water*
- *Paula Grubbs, Butler Eagle*

1. CALL TO ORDER

- *Mr. Sybert called the meeting to order at 9:00 a.m.*

2. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)

- *Mr. Turk informed the Board that NextEra Water recently won a bid to purchase Towamencin sewer system. There were five bidders and NextEra won with a bid that was 25% higher than the second highest bid, PAWC. NextEra remains interested in bidding to purchase BASA assets.*

3. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. *The full Board, certain staff members and the solicitor met in executive session on June 2, 2022, from 5:00 p.m. to approximately 8:00 p.m., with special counsel to discuss the potential sale of the Authority.*
- B. *Members of the Board and staff met in executive session on June 8, 2022, from 4:00 p.m. to approximately 6:00 p.m., with special council to discuss the potential sale of the Authority.*
- C. *The full Board, certain staff members, and the solicitor met prior to this meeting in executive session at 8:00 a.m. to discuss personnel matters and litigation including the retention of special*

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counsel for a lawsuit filed in the Court of Common Pleas of Allegheny County against the Authority.

4. APPROVAL OF MINUTES

A. May 10, 2022 Regular Meeting

- *A motion to approve the May 10, 2022 meeting minutes, was made by Mr. Braden and seconded by Mr. Goepfert. Motion approved 5-0.*

5. APPROVAL OF WARRANTS/OTHER PAYMENTS

A. Periodic Estimate No. 4, Sludge Thickener Upgrade, Contract 2020-02, \$21,135.18 (Ray Showman Jr. Excavating, Inc.)

- *Mr. Oswald reviewed periodic estimate no. 4 for the Sludge Thickener Upgrade and recommended payment of \$21,135.18 to Ray Showman Jr. Excavating, Inc.*
- *A motion was made by Mr. Vero and seconded by Mr. Calvert to approve payment of estimate no. 4 in the amount of \$21,135.18 to Ray Showman Jr. Excavating, Inc. for the Sludge Thickener Upgrade project. Motion approved 5-0.*

B. Invoice Warrant Lists of May 11, 2022 (ACH \$56,439.76), May 17, 2022 (\$85,300.77), May 31, 2022 (\$110,629.76), June 7, 2022 (\$62,073.91), June 14, 2022 (\$136,698.44), and June 14, 2022 (Capital - \$39,687.40)

- *Mrs. Lavorini reviewed the warrants listed above.*
- *A motion was made by Mr. Braden and seconded by Mr. Goepfert to approve the warrants listed. Motion approved 5-0.*

6. FINANCE DIRECTOR'S REPORT

A. Authority Fund Statements and Budget Report – May 31, 2022

- *Ms. Lavorini reviewed the Authority Fund Statements and Budget Report through the month ending May 31, 2022.*

B. Investment Update

- *Ms. Lavorini informed the Board that 8 PLGIT TERM investments in the amount of \$250,000 each has been reinvested. Each investment will mature monthly from October of 2022 through May of 2023 with rates of return ranging from 1.78% to 2.49%, respectively.*

7. OPERATIONS REPORTS

A. Plant Superintendent's Operations Report – May 2022

- *Mr. McKee informed the Board that the operation reports were in their packages. Mr. McKee then asked if there were any questions. There were no questions.*

B. Field Superintendent's Operations Report- May 2022

- *See above.*

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C. Realty Transfer I&I Inspection's Report – May 2022

- See above.

D. Engineering Services Report – May 2022

- See above.

E. Sewer Tap-In Report – May 2022

- Mr. McKee reviewed the sewer tap-in report for May 2022. There were two sewer tap permits issued, one commercial and one no fee inspection only permit.

F. Discharge Monitoring Report – April 2022

- Mr. McKee reported that the wastewater treatment plant was in full compliance with all the NPDES Permit discharge limits and monitoring requirements during April 2022. The plant's average daily flow was 8.023 MGD.
- Mr. McKee informed the Board that there was one overflow in the month of April. On April 26, 2022 our field operations staff verified a leak on Benbrook Pump Station's eight inch force main line. The overflow duration and discharge amount are unknown. While the repair was taking place all wastewater flow was contained within the Benbrook Pump Station wet well. The sanitary overflow was reported to DEP.

8. CONSULTING ENGINEERS' REPORTS

A. Authority Engineer's Monthly Report

- Mr. Lampark stated that the consultant's engineering report was in the Board package and asked if there were any questions.
- The Board had no questions.

B. CAP Update – HRG's Progress Report - May 2022

- Mr. McKee informed the Board that the revised design schedule has been approved by DEP. HRG continues to work on permitting and construction drawings.

9. FISCAL AND CONTRACTUAL MATTERS

A. Consider One Year Contract Extension for Contract 2020-04, Sludge Hauling and Disposal

- Mr. McKee requested the Board approve the optional one-year extension of the Contract 2020-04, Sludge Hauling to Republic Services. The price will be the same as year number two of the Contract.
- A motion was made by Mr. Goepfert and seconded by Mr. Calvert to approve the optional one-year contract extension for Sludge Hauling to Republic Services. Motion approved 5-0.

B. Consider Herbert, Rowland, and Grubic (HRG) Additional Design Services for Rock Lick Pump Station, Not to Exceed Amount of \$9,500

- Mr. McKee requested the Board approve the additional design services to HRG for the Rock Lick Pump Station.
- A motion was made by Mr. Vero and seconded by Mr. Calvert to approve the additional design services for the Rock Lick Pump Station to HRG. Motion approved 5-0.

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- C. Consider Herbert, Rowland, and Grubic (HRG) Construction Services for Rock Lick Pump Station, Time and Materials Not to Exceed Amount of \$9,500
- *Mr. McKee requested the Board approve the construction services to HRG for the Rock Lick Pump Station.*
 - *A motion was made by Mr. Goepfert and seconded by Mr. Sybert to approve the construction services to HRG for the Rock Lick Pump Station. Motion approved 5-0.*
- D. Request Authorization to Advertisement Bulk Pebble/Granular Quicklime, Contract 2022-2
- *Mr. McKee requested the Board authorize the advertisement of the bulk pebble/granular quicklime Contract 2022-2.*
 - *A motion was made by Mr. Vero and seconded by Mr. Calvert to authorize the advertisement of Contract 2022-2 for the bulk pebble/ granular quick Lime. Motion approved 5-0.*
- E. Consider Awarding Insight Pipe Contracting, LLC for Slip Lining 461 L.F. of 8" Sanitary Sewer Line, \$24,433, Emergency Declaration
- *Mr. McKee requested the Board approve the award of slip lining 461 L.F. of sanitary sewer line to Insight Pipe Contracting in the amount of \$24,433. The contract is being performed under the emergency declaration prepared by Herbert Rowlan and Grubic.*
 - *A motion was made by Mr. Braden and seconded by Mr. Calver to award the slip lining of 461 L.F. of sanitary sewer line to Insight Pipe Contracting in the amount of \$24,433. Motion approved 5-0.*
- F. Consider appointing special legal counsel -- Rawle & Henderson LLP (John C. McMeekin II. Esq., Partner)
- *Mr. McKee requested the Board appoint Rawle & Henderson as special counsel.*
 - *A motion was made by Mr. Vero and seconded by Mr. Calvert to appoint Rawle & Henderson LLP as Special Counsel. Motion approved 5-0.*

10. OLD BUSINESS

- A. Consider Extending PAWC Confidentiality Agreement
- *Mr. Sybert made a motion to extend the PAWC Confidentiality Agreement for 30 Days, making the new end date July 30, 2022.*
 - *A motion was moved by Mr. Vero and seconded by Mr. Braden to extend the PAWC Confidentiality Agreement to July 30, 2022. Motion approved 5-0.*

11. NEW BUSINESS

- A. Review of the Authority's 2022-2023 Draft Operating Budget
- *Ms. Lavorini reviewed the 2022-2023 draft operation budget. She noted that the current rate would allow for normal operating costs as well as capital improvements of approximately \$1,468,000.*

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- *The proposed budget, however, does include a \$5 per month per EDU rate increase. This will allow for either additional funding that can be used toward the CAP or other capital projects or provide funds to pay interest/principal on new borrowings to fund required capital projects.*
- *She asked the Board if there were any questions.*
- *The Board had no questions.*

B. Consider Approval of the Proposed Rate Increase for Sewer Services Effective July 1, 2022

- *Mr. Sybert made a motion to increase the rate by \$5 per month per EDU.*
- *The motion was moved by Mr. Vero and seconded by Mr. Calvert. Motion approved 5-0.*

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

- *None*

13. ADJOURNMENT

- *A motion was made by Mr. Goepfert and seconded by Mr. Braden to adjourn the Regular Meeting at 9:24 a.m. Motion approved 5-0.*


Secretary

7-12-2022
Date

NEXT MEETING: TUESDAY, JULY 12, 2022 at 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER, PA

