

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

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**October 11, 2022**

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Braden  
Calvert  
Goepfert  
Vero  
Sybert

- 1. EXECUTIVE SESSION: Legal and Personnel Matters (8:00 AM – 9:00 AM)**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit -5 minutes)**
- 4. APPROVAL OF MINUTES**
  - A. September 13, 2022 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
  - A. Invoice Warrant Lists of September 14, 2022 (ACH \$55,405.25), September 20, 2022 (\$193,161.01), September 29, 2022 (\$27,124.63), October 11, 2022 (\$122,357.72), October 11, 2022 (Capital - \$12,091.34)
- 6. FINANCE DIRECTOR’S REPORT**
  - A. Authority Fund Statements and Budget Report – September 30, 2022
  - B. Update on Investments
  - C. Quarterly Accounts Receivable Summary – September 30, 2022
- 7. OPERATIONS REPORTS**
  - A. Plant Superintendent’s Operations Report – September 2022
  - B. Field Superintendent’s Operations Report – September 2022
  - C. Realty Transfer I&I Inspections Report – September 2022
  - D. Engineering Services Report – September 2022
  - E. Sewer Tap-In Report – September 2022
  - F. Discharge Monitoring Report – August 2022
- 8. CONSULTING ENGINEERS’ REPORTS**
  - A. Authority Engineer’s Monthly Report
  - B. CAP Update – HRG’s Progress Report- September 2022

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**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Approving Mitchell Insurance Renewal - 2023 Cincinnati Insurance Package
- B. Consider Approving DEP Technologies Service Contract, 80 hours for \$7,820
- C. Consider Approving 2023 PennPrime's Worker's Compensation Trust Renewal Proposal
- D. Consider Awarding McCarl's Services, Inc., Labor and Materials for Boiler Installation \$55,050
- E. Consider Awarding Herbert, Rowland and Grubic (HRG) Engineering Design Services for Rock Lick Pump Station Force Main, Not to Exceed Amount, \$32,000

**10. OLD BUSINESS**

- A. Consider Approving Resolution 10-11-2022 Authorizing all Actions Related to the Execution and Performance of the PAWC Asset Purchase Agreement
- B. Municipal Benefits Services Rate Mitigation (RMA) Expense Reimbursement Request

**11. NEW BUSINESS**

- A. Update on Low Income Household Water Assistance Program (LIHWAP) and PA Homeowners Assistance Fund (PAHAF)
- B. Notice of Material Event Pursuant to Sec Rule 15c2-12 – Authority Has Entered into an Asset Purchase Agreement with Pennsylvania American Water
- C. Thickener Building Improvements and Sewer Repair Presentation

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**NEXT MEETING: MONDAY, NOVEMBER 7, 2022, 9:00 A.M.**  
**BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**