

**BUTLER AREA SEWER AUTHORITY**  
**MINUTES OF THE NOVEMBER 2, 2022 SPECIAL MEETING**

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A special meeting of the Butler Area Sewer Authority (BASA) Board was held on Wednesday, November 2, 2022 at 10:00 AM at the Authority office located at 100 Litman Road, Butler, PA.

**Authority Board Members Present:**

- *Paul F. Sybert, Chairman (videoconference)*
- *Fred M. Vero, Vice Chairman (videoconference)*
- *Mavrik W. Goepfert, Treasurer (videoconference)*
- *Lance R. Calvert, Secretary (videoconference)*

**Authority Board Member Absent:**

- *Steven C. Braden, Assistant Secretary and Treasurer*

**Staff, Consultants, and Guests Present:**

- *Duane McKee, Executive Director*
- *Ronata Lavorini, Finance Director*
- *Virginia Ferderber, Collections and Payables Coordinator*
- *Michael Hnath, Authority Solicitor (Conference Call)*

**1. CALL TO ORDER**

- *Mr. Sybert called the Special Meeting to order at 10:05 AM*

**2. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)**

- *No public comment.*

**3. NEW BUSINESS**

**A. Consider Approving Agreement to Provide Engineering Consulting Services Between Hatch LTD, Pennsylvania American Water (PAW) and BASA for the Engineer's Assessment Study of BASA's Wastewater System**

- *Mr. McKee requested the Board consider approving the agreement to provide engineering services between Hatch, PAW and the Authority for an engineering assessment study pending final legal review and mutual agreement of the terms and conditions between Hatch, PAW and the Authority. The services Hatch will provide will include the inventory of all the Authority's assets including land and land rights. The inventory will also include the year installed, condition and original cost of each item. The study is a requirement of Act 12 and will be used in the PUC approval process to sell all the Authority assets to PAW. Hatch has provided a fee for these services in a not to exceed amount of \$45,906. The payment s will be split 50/50 between the Authority and PAW.*
- *A motion was made by Mr. Sybert and seconded by Mr. Goepfert to approve the agreement to provide engineering consulting services between Hatch, PAW and BASA for the engineering*

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*assessment study of the Authority's wastewater system pending final legal review and mutual agreement of the terms and conditions between Hatch, PAW and BASA. Motion approved 4-0.*

**B. Consider Approving Davevic Benefit Consultants as the Authority's Medicare Resource Center**

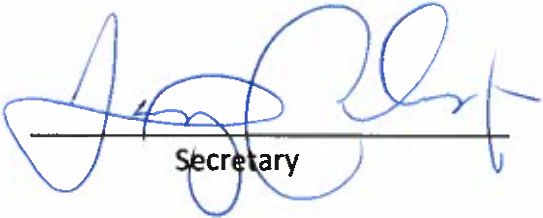
- *Mr. Hnath reviewed the free services Davevic Benefit Consultants will provide as the Authority's Medicare Resource Center.*
- *A motion was made by Mr. Vero and seconded by Mr. Calvert to approve Davevic Benefit Consultants as the Authority's Medicare Resource Center. Motion approved 4-0.*

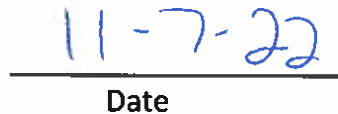
**4. PUBLIC COMMENT – NON-AGENDA ITEMS (Time limit – 5 Minutes)**

- *No public comment*

**5. ADJOURNMENT**

- *A motion was made by Mr. Sybert and seconded by Mr. Goepfert to adjourn the meeting at 10:13 AM. Motion approved 4-0.*

  
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Secretary

  
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Date