

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

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**November 7, 2022**

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Braden  
Calvert  
Goepfert  
Vero  
Sybert

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit -5 minutes)**
- 4. APPROVAL OF MINUTES**
  - A. October 11, 2022 Regular Meeting
  - B. November 2, 2022 Special Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
  - A. Invoice Warrant Lists of October 13, 2022 (ACH \$54,673.03), October 18, 2022 (\$180,783.89), October 28, 2022 (\$43,521.53), November 8, 2022 (\$788,339.15), November 8, 2022 (Capital - \$31,988.00)
- 6. FINANCE DIRECTOR'S REPORT**
  - A. Authority Fund Statements and Budget Report – October 31, 2022
  - B. Update on Investments
  - C. Presentation of the Audited Financial Statements and Related Reports for the Years Ended July 31, 2022 and 2021
- 7. OPERATIONS REPORTS**
  - A. Plant Superintendent's Operations Report – October 2022
  - B. Field Superintendent's Operations Report – October 2022
  - C. Realty Transfer I&I Inspections Report – October 2022
  - D. Engineering Services Report – October 2022
  - E. Sewer Tap-In Report – October 2022
  - F. Discharge Monitoring Report – September 2022
- 8. CONSULTING ENGINEERS' REPORTS**
  - A. Authority Engineer's Monthly Report
  - B. CAP Update – HRG's Progress Report- October 2022

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**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Awarding Process and Data Automation for Links Pump Station SCADA , Not to Exceed Amount, \$64,210
- B. Consider Awarding Process and Data Automation for SCADA Phase 3 Remote Sites, Not to Exceed Amount, \$115,580
- C. Consider Authorizing Industrial Appraisal Company to Conduct a Complete Appraisal of the Authority Buildings/Structures, Machinery and Equipment for Insurance Valuation Purposes, \$19,600
- D. Consider Authorizing Gannett Fleming to Conduct a Fair Market Value Appraisal of the Authority’s Wastewater System Assets, Not to Exceed Amount, \$30,000
- E. Consider Award to Snyder Environmental Services Inc. to Conduct Cured in Place Sewer Repairs at James and Collen Street, Costars #414069, \$60,900
- F. Annual Renewal of Tyler Technologies MUNIS Accounting Software, \$29,721.30 (5%)
- G. Consider Approving a Memorandum of Understanding Modifying the AFL-CIO Collective Bargaining Agreement
- H. Consider Approving Davevic Benefits Heath Reimbursement Arrangement Design Guide
- I. Consider Approving Participation in Citizens Bank Insured Deposits Program
- j. Consider Award to State Pipe Services to Replace Manhole 1138, \$10,200

**10. OLD BUSINESS**

- A. Municipal Benefits Services Rate Mitigation (RMA) Expense Reimbursement Request
- B. Authorize the Chairman to Sign the Cost Sharing Agreement with PennDOT for State Route 0068 – Section 290 Sewer Line Work

**11. NEW BUSINESS**

- A. Consider Approving a Grinder Pump Agreement for Clarion Federal Credit Union, 170 New Castle Road, Butler PA

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**NEXT MEETING: TUESDAY, DECEMBER 13, 2022, 9:00 A.M.**  
**BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**