

**BUTLER AREA SEWER AUTHORITY**  
**MINUTES OF THE NOVEMBER 16, 2022 SPECIAL MEETING**

---

A special meeting of the Butler Area Sewer Authority (BASA) Board was held on Wednesday, November 16, 2022 at 4:00 PM at the Authority office located at 100 Litman Road, Butler, PA.

Authority Board Members Present:

- *Paul F. Sybert, Chairman (videoconference)*
- *Fred M. Vero, Vice Chairman (videoconference)*
- *Mavrik W. Goepfert, Treasurer (videoconference)*
- *Lance R. Calvert, Secretary (videoconference)*
- *Steven C. Braden, Assistant Secretary and Treasurer (conference call)*

Staff, Consultants, and Guests Present:

- *Duane McKee, Executive Director*
- *Michael Hnath, Authority Solicitor (videoconference)*

**1. CALL TO ORDER**

- *Mr. Sybert called the Special Meeting to order at 4:05 PM*

**2. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)**

- *No public comment.*

**3. NEW BUSINESS**

**A. Consider Approving Agreement to Provide Engineering Consulting Services Between Herbert, Rowland and Grubic (HRG), Pennsylvania American Water and BASA for the Engineer's Assessment Study of BASA's Wastewater System**

- *Mr. McKee reviewed the Engineering Assessment Agreement between PAWC, HRG and BASA. The agreement is the same in content as was reviewed at the November 2, 2022 Special Meeting. The not to exceed cost is \$48,700. The cost will be split 50/50 with PAWC.*
- *A motion was made by Mr. Vero and seconded by Mr. Braden to approve the Agreement to provide engineering consulting services between Herbert, Rowland and Grubic (HRG), Pennsylvania American Water (PAWC) and BASA for the Engineer's Assessment Study of BASA's wastewater system for the not exceed amount of \$48,700. Motion approved 5-0.*

**4. PUBLIC COMMENT – NON-AGENDA ITEMS (Time limit – 5 Minutes)**

- *No public comment*

**5. ADJOURNMENT**

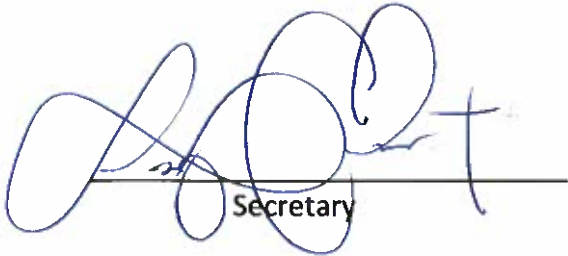
- *A motion was made by Mr. Sybert and seconded by Mr. Calvert to adjourn the meeting and enter an Executive Session to discuss legal matters at 4:10 PM. Motion approved 5-0.*

**6. EXECUTIVE SESSION**

**BUTLER AREA SEWER AUTHORITY**  
**MINUTES OF THE NOVEMBER 16, 2022 SPECIAL MEETING**

---

- *All five Board members, Mr. Hnath and Mr. McKee met in Executive Session from 4:10 PM to 4:25 PM to discuss legal matters.*

  
Secretary

12-13-2022  
Date