

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

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**January 10, 2023**

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Braden  
Calvert  
Goepfert  
Vero  
Sybert

- 1. EXECUTIVE SESSION – LEGAL AND PERSONNEL MATTERS**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit -5 minutes)**
- 4. APPROVAL OF MINUTES**
  - A. December 13, 2022 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
  - A. Periodic Estimate No. 2, North Hills COG 2022-2023, Manhole Rehabilitation & CCTV, \$64,338.03 (State Pipe Services, Inc.)
  - B. Invoice Warrant Lists of December 14, 2022(ACH \$57,417.59), December 14, 2022 (\$3,534.62), December 20, 2022 (\$125,566.28), December 29, 2022 (\$28,570.24), January 5, 2023 (\$172,652.73), and January 10, 2023 (Capital - \$97,829.86)
- 6. FINANCE DIRECTOR’S REPORT**
  - A. Authority Fund Statements and Budget Report – December 31, 2022
  - B. Update on Investments
  - C. Quarterly Accounts Receivable Summary – December 31, 2022
- 7. OPERATIONS REPORTS**
  - A. Plant Superintendent’s Operations Report – December 2022
  - B. Field Superintendent’s Operations Report – December 2022
  - C. Realty Transfer I&I Inspections Report – December 2022
  - D. Engineering Services Report – December 2022
  - E. Sewer Tap-In Report – December 2022
  - F. Discharge Monitoring Report – November 2022
- 8. CONSULTING ENGINEERS’ REPORTS**
  - A. Authority Engineer’s Monthly Report
  - B. CAP Update – HRG’s Progress Report- December 2022

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**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Awarding McCarl’s Services, Inc., Labor and Materials for Boiler Installation- \$49,147, Costars No. 008-635
- B. Consider Awarding Kappe Associates, Inc., Labor and Materials for Installation of Duperon Auger System at the Monroe Pump Station -\$251,400, Costars 016-096
- C. Consider Approving North Hills Council of Governments 2023 Associated Membership Dues of \$1,000
- D. Request Authorization to Advertise the On-Line Auction of Surplus Vehicles and Equipment with Municibid
- E. Request Authorization to Advertise Contract 2022-03 – Alameda Park Sewer Upgrade

**10. OLD BUSINESS**

**11. NEW BUSINESS**

- A. Authorize the Executive Director to Sign all Paperwork Necessary to Purchase and Transfer Vehicles Sold
- B. Discuss Retention of Business and Clerical Staff

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**NEXT MEETING: TUESDAY, FEBRUARY 14, 2023, 9:00 A.M.  
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**