

BUTLER AREA SEWER AUTHORITY
ANNUAL MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

FEBRUARY 14, 2023

Sybert
Vero
Goepfert
Calvert
Braden

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 Minutes)**
- 4. ELECTION OF OFFICERS**

Prior Year Board Officers: Paul F. Sybert, Chairman
Fred M. Vero, Vice Chairman
Lance R. Calvert, Secretary
Maverik W. Goepfert, Treasurer
Steven C. Braden, Assistant Secretary/Treasurer
- 5. APPOINTMENT OF SOLICITOR** (Prior Year: Dillon McCandless King Coulter & Graham)
- 6. APPOINTMENT OF CONSULTING ENGINEER** (Prior Year: Hatch)
- 7. APPOINTMENT OF AUDITOR** (Prior Year: Maher Duessel)
- 8. APPOINTMENT OF INSURANCE CONSULTANT** (Prior Year: Bailey Raabe & Associates)
- 9. APPOINTMENT OF FINANCIAL ADVISOR** (Prior Year: Jay Wenger, RBC Capital Markets)
- 10. APPROVAL OF MINUTES**
 - A. January 10, 2023 Regular Meeting
- 11. APPROVAL OF WARRANTS/OTHER PAYMENTS**

Invoice Warrant Lists of January 11, 2023 (ACH - \$50,540.42), January 17, 2023 (\$122,990.20), January 27, 2023 (\$53,487.98), January 31, 2023 (Capital - \$1,000), February 3, 2023 (\$37,645.57), February 14, 2023 (Capital-\$53,725.60), February 14, 2023 (\$150,645.7)
- 12. FINANCE DIRECTOR'S REPORT**
 - A. Authority Fund Statements and Budget Report – January 31, 2023
 - B. Corrected Authority Fund Statements and Budget Report - December 31, 2022
 - C. Update on Investments
- 13. OPERATIONS REPORTS**
 - A. Plant Superintendent's Operations Report – January 2023
 - B. Field Superintendent's Operation Report – January 2023
 - C. Realty Transfer I&I Inspections Report – January 2023
 - D. Engineering Services Report – January 2023
 - E. Sewer Tap-In Report – January 2023
 - F. Discharge Monitoring Report – December 2022

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14. CONSULTING ENGINEER REPORTS

- A. Authority Engineers Report
- B. CAP Update – HRG’s Progress Report- January 2023

15. FISCAL AND CONTRACTUAL MATTERS

- A. Consider Awarding Memorial Park Sanitary Sewer Emergency Repair – Hiles Excavating, \$51,975
- B. Consider Purchase from DRV Incorporated, Duplex VFD Panel for Garden Grove Pump Station, Costars #016-E22-197, \$22,300
- C. Consider Awarding Geomechanics Inc, the Geotechnical Services for the CAP Pump Station Designs, \$28,300
- D. Request Authorization to Advertise a Bid for Fairlane Drive Sewer Improvement, Estimated Cost \$75,090

16. OLD BUSINESS

- A. Municibid Online Auction Results
- B. Request Authorization to Advertise an On-Line Auction of Surplus Vehicles and Equipment with Municibid

17. NEW BUSINESS

- A. Realty Transfer Inspection Dispute, 219 Penn Ave, Lyndora, Jay Wagner
- B. Consider Approving Resolution No. 02-14-2023-1, Schedule of Fees
- C. Consider Approving Resolution No. 02-14-2023-2, Declaration of Taking
- D. Consider Approving Resolution No. 02-14-2023-3, Records Disposition
- E. Consider Approving Sewer Right of Way Agreement for 105 Morton Ave. with Butler Area Sewer Authority
- F. Consider Approving Sewer Easement Agreement for Tax Parcel 053-14-11, Butler with Hospitality Group, Inc.
- G. Consider Approving Sewer Easement Agreement for 711 S. Main Street, Butler with Stephen & Tiffany Harkleroad.
- H. Consider Approving Sewer Easement Agreement for 721 S. Main Street, Butler with Clair Boring
- I. Consider Approving Sewer Easement Agreement for 717 S. Main Street, Butler with Barbara E. Walter
- J. Consider Approving Sewer Easement Agreement for 140 West North Street, Butler with City of Butler
- K. Consider Approving Sewer Easement Agreement for 725 S. Main Steet, Butler with Cody Clark

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- L. Consider Approving Common Interest Agreement with PAWC, City of Butler and Township of Butler

18. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

19. ADJOURNMENT

Next Meeting: Tuesday, March 14, 2023, 9:00 A.M.
BASA Authority Office, 100 Litman Road, Butler PA 16001