

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

JUNE 13, 2023

Braden
Calvert
Goepfert
Vero
Sybert

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**
- 3. ANNOUNCEMENT OF EXECUTIVE SESSIONS**
 - A. Members of the Board and Staff met in executive session on May 15, 2023 from 12:00 p.m. to approximately 12:30 p.m., to discuss property matters.
 - B. Members of the Board and Staff met in executive session on May 23, 2023 from 12:00 p.m. to approximately 12:30 p.m., to discuss property matters.
- 4. APPROVAL OF MINUTES**
 - A. May 9, 2023 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Contract 2021-03, Change Order # 1, Rock Lick Creek Pump Station Upgrade Project, (Utility Contracting), \$1,833.54.
 - B. Butler Memorial Park Emergency Sewer Repair, Change Order, (Hiles Excavating) \$3,750.00
 - C. Periodic Estimated (final payment), Butler Memorial Park Emergency Sewer Repair, (Hiles Excavating), \$55,725.00
 - D. Periodic Estimate No. 3, North Hills COG 2022-2023, Manhole Rehabilitation & CCTV, \$15,384.78 (State Pipe Services, Inc.)
 - E. Estates at Rolling Wood, Lots 1-6 Performance Bond Escrow Release, \$59,124.45
 - F. Invoice Warrant Lists of May 5, 2023 (ACH \$55,490.83), May 15, 2023 (\$120,227.95), May 22, 2023 (\$940,010.54), May 31, 2023 (\$109,208.61), June 13, 2023(Capital - \$77,343.67), and June 13, 2023 (\$111,606.49)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – May 31, 2023
 - B. Update on Investments
- 7. OPERATIONS REPORTS**
 - A. Plant Superintendent’s Operations Report – May 2023
 - B. Field Superintendent’s Operations Report – May 2023
 - C. Realty Transfer I&I Inspections Report – May 2023
 - D. Engineering Services Report – May 2023
 - E. Sewer Tap-In Report – May 2023
 - F. Discharge Monitoring Report – April 2023

**BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA**

JUNE 13, 2023

Braden
Calvert
Goepfert
Vero
Sybert

8. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report- May 2023

9. FISCAL AND CONTRACTUAL MATTERS

- A. Consider Award of CAP Pump Station Upgrades, Land Development Services to Herbert, Rowland, and Grubic- Not to Exceed amount of \$53,500
- B. Consider Awarding Sewage Sludge Hauling and Landfill Disposal Services, Contract No. 2023-01 to Browning - Ferris Industries (dba, Republic Services), \$68.18/wet ton
- C. Authorization to Update and Execute New Signature Cards

10. OLD BUSINESS

11. NEW BUSINESS

- A. Review of the Authority's 2023-2024 Draft Operating Budget
- B. Consider Approval of \$2.50/EDU/Month Proposed Rate Increase for Sewer Services Effective October 1, 2023

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. ADJOURNMENT

**NEXT MEETING: TUESDAY, JULY 11, 2023, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001**