

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

JULY 11, 2023 (Rev 2)

Braden
Calvert
Goepfert
Vero
Sybert

- 1. WELCOME**
- 2. CALL TO ORDER**
- 3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**
- 4. APPROVAL OF MINUTES**
 - A. June 13, 2023 Regular Meeting
- 5. APPROVAL OF WARRANTS/OTHER PAYMENTS**
 - A. Contract 2021-03, Payment # 1, Rock Lick Creek Pump Station Upgrade Project, (Utility Contracting), \$48,846.34.
 - B. Periodic Estimate No. 4, North Hills COG 2022-2023, Manhole Rehabilitation & CCTV, \$82,804.77 (State Pipe Services, Inc.)
 - C. Transfer of the Annual Excess Revenue Fund Deposits to the Bond Redemption and Improvements Fund in the amount of \$1,392,300.00
 - D. Invoice Warrant Lists of June 14, 2023 (ACH \$60,315.92), June 15, 2023 (\$181,821.37), June 26, 2023 (\$37,710.11), July 11, 2023 (\$1,514,861.67), and July 11, 2023 (Capital - \$149,493.89)
- 6. FINANCE DIRECTOR’S REPORT**
 - A. Authority Fund Statements and Budget Report – June 30, 2023
 - B. Update on Investments
 - C. Quarterly Accounts Receivable Summary – June 30, 2023
 - D. Review of the Annual Debt Service Reserve Fund Valuation
- 7. OPERATIONS REPORTS**
 - A. Plant Superintendent’s Operations Report – June 2023
 - B. Field Superintendent’s Operations Report – June 2023
 - C. Realty Transfer I&I Inspections Report – June 2023
 - D. Engineering Services Report – June 2023
 - E. Sewer Tap-In Report – June 2023
 - F. Discharge Monitoring Report – May 2023

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8. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report- June 2023

9. FISCAL AND CONTRACTUAL MATTERS

- A. Bond Redemption & Improvement Fund – Requisition No. 11 (\$625,726.47)
- B. Consider approval of Discretionary Investment Management Agreement with FNB for investment advisor services for the OPEB Trust, subject to review and approval by the Executive Director, Solicitor and Special Counsel (Rhoades)
- C. Consider approval of Treasury Management Master Services Agreement with FNB to operate the custodial account for the OPEB Trust, subject to review and approval by the Executive Director and Solicitor.
- D. Consider approval of Administrative Services Agreement with DJME Ventures, Inc. (successor to Davevic Benefit Consultants, Inc.) for third-party administrative services for the OPEB Trust.

10. OLD BUSINESS

- A. Consider Approving the Authority's 2023-2024 Draft Operating Budget as Final

11. NEW BUSINESS

- A. Consider Approval Resolution No. 07-11-2023-1, Schedule of Fees
- B. Consider Approving Resolution No. 07-11-2023-2, Amendment to the Article of Incorporation
- C. Consider Approving a Grinder Pump Agreement for 103 Afton Drive, Paul F. Shatlock Jr. & Stacy C. Shatlock

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. EXECUTIVE SESSION: Personnel Matters

13. ADJOURNMENT

NEXT MEETING: TUESDAY, AUGUST 8, 2023, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001