

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

OCTOBER 10, 2023

Braden
Calvert
Goepfert
Vero
Sybert

1. CALL TO ORDER

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. Members of the Board and Staff met in executive session on September 12, 2023 from 9:30 a.m. to approximately 9:50 a.m., to discuss legal matters.
- B. Members of the Board and Staff met in executive session on September 28, 2023 from 2:00 p.m. to approximately 3:00 p.m., to discuss personnel matters.

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)

4. APPROVAL OF MINUTES

- A. September 12, 2023 Regular Meeting

5. APPROVAL OF WARRANTS/OTHER PAYMENTS

- A. Contract 2022-06, Changer Order 1, Fairlane Drive Sewer Improvements Project, (Roto Rooter Services), \$9,022.85
- B. Contract 2022-06, Changer Order 2, Fairlane Drive Sewer Improvements Project, (Roto Rooter Services), \$4,250.00
- C. Contract 2022-06, Payment (Final), Fairlane Drive Sewer Improvements Project, (Roto Rooter Services), \$15,736.10
- D. Contract 2021-03, Payment #3, Rock Lick Creek Pump Station Upgrade Project, (Utility Contracting), \$6,564.80
- E. Invoice Warrant Lists of September 13, 2023 (ACH \$54,482.29), September 19, 2023 (\$116,202.99), September 29, 2023 (\$32,225.80), October 10, 2023 (\$141,317.52), and October 10, 2023 (Capital - \$71,601.40)

6. FINANCE DIRECTOR'S REPORT

- A. Authority Fund Statements and Budget Report September 30, 2023
- B. Quarterly Accounts Receivable Summary – September 30, 2023
- C. Audited Financial Statements and Related Reports for the Years Ended July 31, 2023 and 2022

7. OPERATIONS REPORTS

- A. Plant Superintendent's Operations Report – September 2023
- B. Field Superintendent's Operations Report – September 2023

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- C. Realty Transfer I&I Inspections Report – September 2023
- D. Engineering Services Report – September 2023
- E. Sewer Tap-In Report – September 2023
- F. Discharge Monitoring Report – August 2023

8. CONSULTING ENGINEERS’ REPORTS

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- September 2023

9. FISCAL AND CONTRACTUAL MATTERS

- A. BASA’s Property/Casualty Insurance Renewal with Mitchell Insurance
- B. Consider Approval of Assignment of Accounts and Agency Agreement with the City of Buter, Township of Butler and Sharp Collections Inc.
- C. Consider Approving Process and Data Automation, Change Order #1, SCADA Phase 3 Remote Sites, \$5,630
- D. Consider Approving State Pipe Services Inc. MH Repair & Rehab, Open Cut Repairs, Trenchless Repairs, CCTV, and Pipe Bursting through NHCOCG 2023-2024 Unit Costs, Not to Exceed \$250,000.
- E. Consider Approving 2024 PennPrime’s Worker’s Compensation Trust Renewal Proposal

10. OLD BUSINESS

11. NEW BUSINESS

- A. Donald and Sheryl Willcott, 1613 South Main St. Ext.- Billing Dispute

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. EXECUTIVE SESSION: PERSONNEL and LEGAL MATTERS

14. ADJOURNMENT

NEXT MEETING: TUESDAY, NOVEMBER 14, 2023, 9:00 A.M.
BASA AUTHORITY OFFICE, 100 LITMAN ROAD, BUTLER 16001

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