

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

DECEMBER 12, 2023

Braden
Calvert
Goepfert
Vero
Sybert

1. CALL TO ORDER

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

- A. Members of the Board and Staff met in executive session on December 5, 2023 from 9:00 a.m. to approximately 9:30 a.m., to discuss personnel matters.

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)

4. APPROVAL OF MINUTES

- A. November 14, 2023 Regular Meeting

5. APPROVAL OF WARRANTS/OTHER PAYMENTS

- A. Contract 2021-03, Payment # 4(final), Rock Lick Creek Pump Station Upgrade Project, (Utility Contracting), \$24,731.39
- B. Invoice Warrant Lists of November 14, 2023 (ACH \$53,357.39), November 21, 2023 (\$43,274.83), November 30, 2023 (Capital - \$9,382.50), November 30, 2023 (\$96,922.20), December 12, 2023 (\$274,279.90), and December 12, 2023 (Capital - \$522.75)

6. FINANCE DIRECTOR’S REPORT

- A. Authority Fund Statements and Budget Report November 30, 2023

7. OPERATIONS REPORTS

- A. Plant Superintendent’s Operations Report – November 2023
- B. Field Superintendent’s Operations Report – November 2023
- C. Realty Transfer I&I Inspections Report – November 2023
- D. Engineering Services Report – November 2023
- E. Sewer Tap-In Report –November 2023
- F. Discharge Monitoring Report – October 2023

8. CONSULTING ENGINEERS’ REPORTS

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- November 2023

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9. FISCAL AND CONTRACTUAL MATTERS

- A. Consider Non-Union Wages for 2024
- B. Consider Approval of FNB Investment Policy Statement
- C. Consider Approval of Operation and Maintenance Agreement for Stormwater Management Best Management Practices with Butler Twp. for Greenwood Pump Station
- D. Consider Approving Canadian National Railroad Consent to Assignment of License agreement from BASA to PAWC.
- E. Consider Approving Extending D&O Coverage- Mitchell Insurance
- F. Consider Approving Discontinued Operations Insurance- Mitchell Insurance

10. OLD BUSINESS

11. NEW BUSINESS

- A. Establish Board Meeting Dates for 2024
- B. Authorize Advertisement of 2024 Board Meeting Dates
- C. Consider Approving Grinder Pump Agreement for Jase Holdings, LLC at 692 East Butler Road, Butler
- D. Motion to Approve the AFSCME Memorandum of Understanding for Collective Bargaining Agreement - One Year Extension 2024
- E. 3-5 Meadow Avenue, Drew Miller- Billing Dispute

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. EXECUTIVE SESSION: PERSONNEL and LEGAL MATTERS

14. ADJOURNMENT

NEXT MEETING: TUESDAY, JANUARY 9, 2023, 9:00 A.M.
LOCATION TO BE DETERMINED