

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**  

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**FEBRUARY 13, 2024**

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Braden
Calvert
Goepfert
Vero
Sybert

**1. CALL TO ORDER**

**2. ANNOUNCEMENT OF EXECUTIVE SESSION**

- A. Members of the Board and Staff met in executive session on January 9, 2024 from 9:30 a.m. to approximately 10:30 a.m., to discuss pending litigation.
- B. Members of the Board and Staff met in executive session on January 10, 2024 from 3:00 p.m. to approximately 3:30 a.m., to discuss pending litigation.

**3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**

**4. ELECTION OF OFFICERS**

Prior Year Board Officers: Paul F. Sybert, Chairman  
Fred M. Vero, Vice Chairman  
Lance R. Calvert, Secretary  
Maverik W. Goepfert, Treasurer  
Steven C. Braden, Assistant Secretary/Treasurer

**5. APPOINTMENT OF SOLICITOR (Prior Year: Dillon McCandless King Coulter & Graham)**

**6. APPOINTMENT OF CONSULTING ENGINEER (Prior Year: Hatch)**

**7. APPOINTMENT OF AUDITOR (Prior Year: Maher Duessel)**

**8. APPOINTMENT OF INSURANCE CONSULTANT (Prior Year: Bailey Raabe & Associates)**

**9. APPOINTMENT OF FINANCIAL ADVISOR (Prior Year: Jay Wenger, RBC Capital Markets)**

**10. APPROVAL OF MINUTES**

- A. January 9, 2024 Regular Meeting

**11. APPROVAL OF WARRANTS/OTHER PAYMENTS**

- A. Invoice Warrant Lists of January 5, 2024 (\$1,397.58), January 16, 2024 (\$60,527.69) January 23, 2023 (ACH \$54,227.49), January 26, 2024 (\$152,178.75) February 2, 2024 (\$19,027.8), February 13, 2024 (\$111,875.38), February 13, 2024 (Capital - \$9,610.80)

**12. FINANCE DIRECTOR'S REPORT**

- A. Authority Fund Statements and Budget Report January 31, 2024

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**13. OPERATIONS REPORTS**

- A. Plant Superintendent’s Operations Report – January 2024
- B. Field Superintendent’s Operations Report – January 2024
- C. Realty Transfer I&I Inspections Report – January 2024
- D. Engineering Services Report – January 2024
- E. Sewer Tap-In Report – January 2024
- F. Discharge Monitoring Report – December 2023

**14. CONSULTING ENGINEERS’ REPORTS**

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- January 2024

**15. FISCAL AND CONTRACTUAL MATTERS**

**16. OLD BUSINESS**

**17. NEW BUSINESS**

- A. Update on Resolution No. 01-09-2024-01 Authorizing the Purchase of Natural Gas Supply Services Utilizing an Online Auction.
- B. Equitable Life and Long-Term Disability Insurance Renewal
- C. Consider Approving Resolution No. 5-9-2023-1 (Corrected), Authorizing Acquisition of Properties and Declaration of Taking

**18. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**19. EXECUTIVE SESSION: PERSONNEL and LEGAL MATTERS**

**20. ADJOURNMENT**

**NEXT MEETING: TUESDAY, MARCH 12, 2024, 9:00 A.M.**  
**100 LITMAN ROAD, BUTLER, PA 16001**