

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

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**MARCH 12, 2024**

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Braden
Calvert
Goepfert
Vero
Sybert

**1. CALL TO ORDER**

**2. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**

**3. APPROVAL OF MINUTES**

- A. Correction to February 13, 2024 Agenda - Item 2. Announcement of Executive Session, subsection B., change 3:30 a.m. to 3:30 p.m.
- B. February 13, 2024 Regular Meeting

**4. APPROVAL OF WARRANTS/OTHER PAYMENTS**

- A. Invoice Warrant Lists of February 14, 2024 (ACH \$56,221.51), February 16, 2024 (Capital-\$5,488.30), February 16, 2024 (\$76,584.57), February 15, 2024 (Capital-\$13,391.60), February 27, 2024 (\$133,063.70) March 12, 2024 (\$127,859.88), March 12, 2024 (Capital - \$1,220.50)

**5. FINANCE DIRECTOR’S REPORT**

- A. Authority Fund Statements and Budget Report February 29, 2024

**6. OPERATIONS REPORTS**

- A. Plant Superintendent’s Operations Report – February 2024
- B. Field Superintendent’s Operations Report – February 2024
- C. Realty Transfer I&I Inspections Report – February 2024
- D. Engineering Services Report – February 2024
- E. Sewer Tap-In Report –February 2024
- F. Discharge Monitoring Report – January 2024

**7. CONSULTING ENGINEERS’ REPORTS**

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- February 2024

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**8. FISCAL AND CONTRACTUAL MATTERS**

- A. Authorization to Advertise Hansen/Whitestown Road Serwer Improvements Project
- B. Consider Approving Purchase and Installation of Filtering Elements on Rotary Press, Fournier Industries- \$128,200
- C. Consider Approving Southern Service Area #2 I&I Study to Hatch- Not to Exceed Amount of \$15,424
- D. Consider Approving Buffalo & Pittsburgh Railroad Inc. – Amendment to Pipeline Easement

**9. OLD BUSINESS**

**10. NEW BUSINESS**

- A. Alerus 401(a) and 457 Change in Service Provider to Avantax Advisory Service Inc.
- B. Consider Approving Promotion of Adam Geibel to Project Manager II
- C. Dutchtown Oaks Development, Phase 1 – Joe Gray

**11. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**12. EXECUTIVE SESSION: LEGAL MATTERS**

**13. ADJOURNMENT**

**NEXT MEETING: TUESDAY, APRIL 9, 2024, 9:00 A.M.**  
**100 LITMAN ROAD, BUTLER, PA 16001**