

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

**MAY 14, 2024**

Braden  
Calvert  
Goepfert  
Vero  
Sybert

**1. CALL TO ORDER**

**2. ANNOUNCEMENT OF EXECUTIVE SESSION**

- A. Members of the Board and Staff met in executive session on April 9, 2024 from 9:30 a.m. to approximately 10:30 a.m., to discuss legal matters.

**3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**

**4. APPROVAL OF MINUTES**

- A. April 9, 2024 Regular Meeting

**5. APPROVAL OF WARRANTS/OTHER PAYMENTS**

- A. North Hills COG 2023-2024, Change Order #1, Manhole Rehabilitation & CCTV, (State Pipe Services, Inc.), \$56,000
- B. North Hills COG 2023-2024, Periodic Estimate No. 3, Manhole Rehabilitation & CCTV, (State Pipe Services, Inc.), \$61,700.60
- C. Invoice Warrant Lists of April 10, 2024 (ACH \$54,332.01), April 16, 2024 (\$164,333.25), April 25, 2024 (\$52,396.43), May 2, 2024 (\$41,394.94), May 3, 2024 (\$915.50), May 14, 2024 (\$1,498,426.21), May 14, 2024 (Cap-\$72,532.85)

**6. FINANCE DIRECTOR'S REPORT**

- A. Authority Fund Statements and Budget Report April 30, 2024

**7. OPERATIONS REPORTS**

- A. Plant Superintendent's Operations Report – APRIL 2024
- B. Field Superintendent's Operations Report – April 2024
- C. Realty Transfer I&I Inspections Report – April 2024
- D. Engineering Services Report – April 2024
- E. Sewer Tap-In Report –April 2024
- F. Discharge Monitoring Report – March 2024

**8. CONSULTING ENGINEERS' REPORTS**

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report- April 2024

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**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Approving CAP Pump Station Upgrades, Supplement #4, Additional Land Acquisition, \$25,317.01
- B. Consider Purchasing a Sulzer/ABS Model XFP Dry-Pit Submersible Pump, Kappe Associates Inc., for Deshon Pump Station, COSTARS No. 016-E23-310, \$67,988
- C. Consider Approving Realty Transfer Inspection Services Agreement with Professional Code Services, Inc.
- D. Consider Approving Snyder Environmental Services Inc. Lining 10" Sewer Main Along Whitestown Road (MH1003-MH1004), COSTARS #414069, \$22,126
- E. Consider Approving Insight Pipe Contracting, LLC CIPP, Lining 8" Sewer Main Along Vets Club Lane (MH2635 to MH2623), NHTOG, \$56,488

**10. OLD BUSINESS**

**11. NEW BUSINESS**

- A. Consider Approving Sewer Easement Agreement Winner Properties LP., Autumn Woods Subdivision Plan 1
- B. 479 Zeigler Ave, Juanita & Roger Collins Sewer Back Up Claim
- C. Consider Approving AFSCME Memorandum of Understanding

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. EXECUTIVE SESSION: LEGAL MATTERS**

**14. ADJOURNMENT**

**NEXT MEETING: TUESDAY, JUNE 11, 2024, 9:00 A.M.**  
**100 LITMAN ROAD, BUTLER, PA 16001**