

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 100 Litman Road, Butler, PA**

**JULY 9, 2024**

Bradren
Calvert
Goepfert
Vero
Sybert

**1. CALL TO ORDER**

**2. ANNOUNCEMENT OF EXECUTIVE SESSION**

- A. Members of the Board and Staff met in executive session on June 11, 2024 from 10:00 a.m. to approximately 10:55 a.m., to discuss legal matters.

**3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**

**4. APPROVAL OF MINUTES**

- A. June 11, 2024 Regular Meeting

**5. APPROVAL OF WARRANTS/OTHER PAYMENTS**

- A. Transfer of the Annual Excess Revenue Fund Deposits to the Bond Redemption and Improvements Fund in the amount of \$1,680,385
- B. Invoice Warrant Lists of June 11, 2024 (ACH \$50,426.39), June 17, 2024 (\$41,467.38), June 26, 2024 (\$59,457.63), July 9, 2024(\$1,789,745.63), July 9, 2024 (Cap-\$56,751)
- C. Review of the Annual Debt Service Reserve Fund Valuation

**6. FINANCE DIRECTOR’S REPORT**

- A. Authority Fund Statements and Budget Report June 30, 2024
- B. Quarterly Accounts Receivable Summary – June 30, 2024

**7. OPERATIONS REPORTS**

- A. Plant Superintendent’s Operations Report – June 2024
- B. Field Superintendent’s Operations Report – June 2024
- C. Realty Transfer I&I Inspections Report – June 2024
- D. Engineering Services Report – June 2024
- E. Sewer Tap-In Report –June 2024
- F. Discharge Monitoring Report – May 2024

**8. CONSULTING ENGINEERS’ REPORTS**

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- June 2024

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**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Authorizing The EADS Group Design Proposal for Morton Avenue Sewer Improvements, \$23,000.
- B. Consider Awarding Chemical Supply Contract, Bulk Quicklime, Contract 2024-2 to Graymont, Inc., \$260.00/ton
- C. Consider Approving Increase to Novaform Lining Project to Snyder Environmental Services, Costars #041-E22-014 - \$23,400
- D. Consider Approving Increase to Manhole Lining Project to Advanced Rehabilitation Technology, Costars #380975 -\$15,309.84
- E. Consider Approving Increase to Insight Pipe Contracting, LLC CIPP, Lining 8” Sewer Main Along Vets Club Lane, NHCOG, \$263
- F. Consider Purchase of 2024 Ford F-250SD with utility bed form Baierl Ford, Costars #025-125, \$67,103
- G. Consider Awarding Whites Town Road CIPP Sewer and Service Lateral Lining, Contract No. 2024-01 to Champion Cleaning Specialist, Inc (CCSI) - \$215,395.56
- H. Bond Redemption & Improvement Fund – Requisition No. 12 (\$853,844.38)

**10. OLD BUSINESS**

- A. Consider Approving the Authority’s 2024-2025 Operating Budget
- B. Municibid Auction Results

**11. NEW BUSINESS**

- A. Financial Advisor and Bond Council Discuss Future Borrowing Opportunities
- B. Authorize the Executive Director to Sign all Paperwork Necessary to Purchase and Transfer Vehicles Sold
- C. Request Authorization to Advertise the Online Auction of Surplus Vehicle
- D. Consider Approving Resolution No. 07-09-2024 Revising Rules and Regulations

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**14. EXECUTIVE SESSION: LEGAL AND PERSONNEL MATTERS**

**NEXT MEETING: TUESDAY, AUGUST 13, 2024, 9:00 A.M.**  
**100 LITMAN ROAD, BUTLER, PA 16001**