

BUTLER AREA SEWER AUTHORITY
REGULAR MEETING AGENDA
Authority Office, 100 Litman Road, Butler, PA

AUGUST 13, 2024

Braden
Calvert
Goepfert
Vero
Sybert

1. CALL TO ORDER

2. ANNOUNCEMENT OF EXECUTIVE SESSION

A. Members of the Board and Staff met in executive session on July 9, 2024 from 9:50 a.m. to approximately 10:30 a.m., to discuss legal matters.

3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)

4. APPROVAL OF MINUTES

A. July 9, 2024 Regular Meeting

5. APPROVAL OF WARRANTS/OTHER PAYMENTS

- A. Hansen/Whitestown Sewer Improvement Project, Periodic Estimate No. 1, (Jet Jack, Inc.), \$283,119
- B. Invoice Warrant Lists of July 11, 2024 (ACH \$50,426.39), July 12, 2024 (\$65,182.56), July 22, 2024 (\$271,121.31), July 31, 2024(\$47,525.27), July 31, 2024 (Cap-\$5,550.00), August 13, 2024 (\$7,552.83), August 13, 2024-3 (\$75,621.66), August 13, 2024-3 (Cap-\$11,979.50)

6. FINANCE DIRECTOR'S REPORT

A. Authority Fund Statements and Budget Report July 31, 2024

7. OPERATIONS REPORTS

- A. Plant Superintendent's Operations Report – July 2024
- B. Field Superintendent's Operations Report – July 2024
- C. Realty Transfer I&I Inspections Report – July 2024
- D. Engineering Services Report – July 2024
- E. Sewer Tap-In Report –July 2024
- F. Discharge Monitoring Report – June 2024

8. CONSULTING ENGINEERS' REPORTS

- A. Authority Engineer's Monthly Report
- B. CAP Update – HRG's Progress Report- July 2024

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9. FISCAL AND CONTRACTUAL MATTERS

- A. RBC Capital Markets, LLC - Municipal Advisory Agreement
- B. Request Authorization to Bid Rock Lick Pump Station Force Main, Contract 2024-04
- C. Consider \$100.00 Donation to the Butler Township Volunteer Fire District
- D. Municipal Benefits Services Rate Mitigation (RMA) Expense Reimbursement Request
- E. Consider Approving HRG, CAP Pump Station Upgrades, Supplement #5- \$42,900

10. OLD BUSINESS

- A. Municibid Auction Results
- B. Financial Advisory, Jay Wenger RBC Capital Markets

11. NEW BUSINESS

- A. Consider Approving Easement Agreement with the County of Butler
- B. Request Authorization to Advertise Auction of Surplus Vehicle

12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)

13. ADJOURNMENT

14. EXECUTIVE SESSION: LEGAL AND PERSONNEL MATTERS

NEXT MEETING: TUESDAY, SEPTEMBER 10, 2024, 9:00 A.M.
100 LITMAN ROAD, BUTLER, PA 16001