

**BUTLER AREA SEWER AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Authority Office, 290 SOUTH Duffy Road, Butler, PA**  

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**NOVEMBER 12, 2024**

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Braden
Calvert
Goepfert
Vero
Sybert

**1. CALL TO ORDER**

**2. ANNOUNCEMENT OF EXECUTIVE SESSION**

- A. Members of the Board and Staff met in executive session on October 8, 2024 from 7:00 p.m. to approximately 8:00 p.m., to discuss legal.

**3. PUBLIC COMMENT: AGENDA ITEMS (Time Limit – 5 minutes)**

**4. APPROVAL OF MINUTES**

- A. October 8, 2024 Regular Meeting
- B. October 28, 2024 Special Meeting

**5. APPROVAL OF WARRANTS/OTHER PAYMENTS**

- A. Hansen/Whitestown Sewer Improvement Project, Change Order #2, (Jet Jack, Inc.), approximately \$100,000.
- B. Hansen/Whitestown Sewer Improvement Project, Change Order #3 (Jet Jack Inc) in the amount of \$
- C. North Hills COG 2023-2024, Periodic Estimate No. 4 (FINAL), Manhole Rehabilitation & CCTV, (State Pipe Services, Inc.), \$36,087.09
- D. North Hills COG 2024-2025, Periodic Estimate No. 4 (FINAL), Manhole Rehabilitation & CCTV, (State Pipe Services, Inc.), \$7,140.67
- E. Consider Approval of Dinsmore Shohl LLP Invoice of \$95,000.00
- F. Consider Approval of RBC Invoice
- G. Consider Approval of Obermayer Invoice 476807, \$97,875.06.
- H. Invoice Warrant Lists of October 15, (\$148,116.93), October 25, 2024 (\$204,880.13), November 4, 2024 (\$88,867.03), November 6, 2024 (\$2,216.03) November 12, 2024 (\$346,217.90)

**6. FINANCE DIRECTOR'S REPORT**

- A. Authority Fund Statements and Budget Report October 31, 2024
- B Consider Approval of 2023-2024 Audit Report

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**7. OPERATIONS REPORTS**

- A. Sewer Tap-In Report – October 2024
- B. Discharge Monitoring Report – September 2024

**8. CONSULTING ENGINEERS’ REPORTS**

- A. Authority Engineer’s Monthly Report
- B. CAP Update – HRG’s Progress Report- October 2024

**9. FISCAL AND CONTRACTUAL MATTERS**

- A. Consider Rejecting all bids for Rocklick Creek Force Main Replacements, Contract No. 2024-04
- B. Consider Approval of Dillon McCandless King Coulter & Graham L.L.P. rate increase effective December 1, 2024 to \$225.00 per hour.
- C. Consider Approval of Changing the Citizens Bank Capital Improvement Fund to Investment Fund
- D. Consider Approval of Citizens Bank Money Transfer Agreement and Money Transfer Service Request
- E. Consider Approval of Citizens Bank Signature Cards for Operating and Investment Accounts

**10. OLD BUSINESS**

- A. Consider Obermeyer and Ceisler Contract Termination

**11. NEW BUSINESS**

- A. Mitchell Insurance Liability, D&O Insurance Updates

**12. PUBLIC COMMENT: NON-AGENDA ITEMS (Time Limit – 5 Minutes)**

**13. ADJOURNMENT**

**NEXT MEETING: TUESDAY, DECEMBER 10, 2024, 9:00 A.M.**  
**290 SOUTH DUFFY ROAD, BUTLER, PA 16001**